



SURABAYA SUITES
HOTEL

CERTIFICATE

This Certifies That :

Brani Naval Base Maskumambang

**Madura hotel school (mhs)
bangkalan**

Has Succesfully Completed On The Job Training

Department HOUSEKEEPING, For The Periode of December 10th, 2021 until June 10th, 2022

Mianty
Asst. HR Manager

September 15th, 2022



SURABAYA SUITES
HOTEL
PT. HOTEL PLAZA PURIMAS

Firman S. Permana
General Manager

EVALUATION FORM

The following is our evaluation for :

Name : Brani Naval Base Maskumambang
 Department : Housekeeping
 Training Period : December 10th, 2021 until June 1th, 2022

GENERAL ASPECTS

NO	Description	GRADE
1	Attitude	7
2	Sense of Responsibility	7
3	Team Work	7
4	Relationships Building	7
5	Self - Discipline	7
6	Job Knowledge	7
7	Self - Motivation	7
8	Anticipate Needs / Initiative	7
9	Diligence / Productivity	7
10	Accepting Guidance	7
AVERAGE		7

ABSENTEEISM ASPECTS

NO	Description	GRADE
1	Attendance	7
2	Punctually	7
3	Sick Leave	7
4	Leave with Permission	7
5	Leave without Permission	7
AVERAGE		7

NOTE

9 : Outstanding
 8 : Very Good
 7 : Good
 6 : Average

ADDITIONAL COMMENT

EVALUATED BY :

: EKO ARI YUDIANTO
 : HK SUPERVISOR

ACKNOWLEDGED AND APPROVED BY :

: SUSILO
 : EXECUTIVE HOUSEKEEPER
 : September 15 , 2022